

DON PEDRO & KNIGHTS ISLAND STREET & DRAINAGE MSTU ADVISORY BOARD
MAY 18, 2016 – Regular Meeting
2:00 P.M. – BUILDING CONSTRUCTION SERVICES CONFERENCE ROOM

Attendees: Linda Cotherman, Donald Milroy, Lindsay Yates, and Dean Beckstead

County: Dawn Harrison, Francine Lisby, Karen Dorsett, and Kelly Louttit

Guests: Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call was taken that determined a quorum was present.

Changes to the agenda: None

- The minutes from March 10, 2016 were unanimously approved as written.
- Sunshine Law/ Roberts Rules of Order Presentation: The Advisory Board viewed the Robert's Rules of Order and Sunshine Law presentation and signed the acknowledgment form.

Citizen Input on Agenda Items Only (3 Minute Limit):

- No citizen input

Unfinished Business:

- Contract/Road Grading: Ms. Harrison stated the pre-bid meeting was held. Ms. Harrison stated the contract will be a maintenance only contract. Ms. Cotherman stated one amendment was to lower the amount of sand/shell to be used on the roads. Ms. Cotherman said the Advisory Board will have more control over the amount of new material being used on the roadways. Mr. Milroy asked about frequency of maintenance for the roads. Ms. Harrison advised 12 cycles. Discussion continued regarding on-demand grading, frequency of the grading cycles, and contractor participation in the MSBU meetings. Ms. Harrison advised the Advisory Board to email grading requests to her at dawn.harrison@charlottecountyfl.gov. Inspection of roads, details regarding the bid process, and road conditions on Bocilla Road were discussed.
- New speed sign placement: Ms. Cotherman stated the speed limit signs have been placed and the item can be removed from the agenda.
- Parking Pods: Ms. Cotherman stated Mr. Quick is working with the County Attorney on the matter. Ms. Yates stated more items have been placed in the parking pod area and is upset by lack of enforcement by the County. Discussion continued regarding right-of-way ordinances and the Code Compliance enforcement process within the MSBU. Mr. Beckstead asked where the road grading contractor will park when performing work on the road. Ms. Harrison will inquire on the matter.
- Pavement Repair: Ms. Cotherman said the pavement repair is complete and the County did a great job.
- Bridge Repair: Ms. Harrison stated the bridge repair has been discussed with Fiscal Services and \$75,000.00 dollars is budgeted for this fiscal year. A budget transfer can be performed if needed.

New Business:

- Financials – Ms. Harrison provided the six month activity report for Advisory Board review and discussion. Ms. Harrison will email the FY 16/17, FY 17/18 and FY18/19 budget to the Advisory Board. Ms. Dorsett introduced herself and asked the Advisory Board to start thinking about future projects for the upcoming budget cycle.

Citizen Input on MSBU Related Items (3 Minute Limit):

- Mr. Bisgrove discussed road conditions in the MSBU area after a rain event. Mr. Bisgrove stated the problems stem from the marl and drainage. Discussion continued regarding contractor bonding, conflict of interest if a member of the Advisory Board member bids on the road grading job and parking of commercial vehicles on the island.

Advisory Committee members open discussion:

- Mr. Beckstead discussed possible rate adjustment in the FY 17/18. Discussion continued regarding the future paving evaluation of surfaced roads, the paving schedule of the ferry landing area and safety issues for pedestrians on the roads on the island. Mr. Beckstead suggested extending the width of the road by three feet to create a walking path or sidewalk. The Advisory Board will research options regarding sidewalk surface possibilities. Mr. Beckstead would like and update on the bridge repair by next meeting.

The next meeting is scheduled for Tuesday, August 9, 2016 at 2:00 p.m. in the San Casa Conference room.

Items for next agenda:

Road grading contact

Parking pads

Bridge repair/cost

Options for sidewalk/walking path

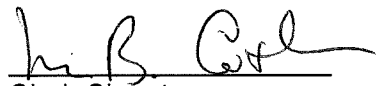
Items in the ROW

The meeting was adjourned at 3:30 p.m.

Submitted by:

Kelly Louttit

Public Works Department

A handwritten signature in black ink, appearing to read "H. B. Gell", written over a horizontal line.

Chair Signature

[illegible]